

## SOUTHERN GEORGIA WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

Date: June 18, 2025 @ 11:00 a.m.

### MEETING MINUTES

The Southern Georgia WDB and Youth Committee (YC), met on Wednesday, June 18, 2025, at 11:00 AM at the Southern Georgia Regional Commission in Waycross, Georgia. The following were in attendance:

Workforce Development Board					
Name	Position	Attendance		Absence	
Bannamon, Frank	WDB Member (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Bryant, Keith	Chairman (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Cole, Sandra	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Dark, Melissa	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Dixon, Elton	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Ellis, Kevin	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Felder, Katrena	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gainey, Jennifer	Vice-Chairman (EC)	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gove, Sarah	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gray, Jonathan	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Griffin, Curtis	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Johnson, Melvin	Parliamentarian (EC)	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
McClain, La'Rona	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
McConico, Shannon	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Moore, Christie	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Panizzi, Sean	WDB Member (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Tait, Darlene	WDB Member (EC)	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Wallace, Leigh	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Williams, Jamon	WDB Member (EC)	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent

Local Chief Elected Officials (LCEO) (X Denotes Attendance)					
Name	Attendance		Name	Attendance	
Baker, Henry	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Bennett, Neal	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Brown, Travis	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Carver, Scott	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Corbett, Stanley	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Crews, Jesse	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Harris, Skipper	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	James, Michael-Angelo	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Johnson, Robert	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Lee, Alex	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
McDaniel, Zinda	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Matheson, Scott	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Paulk, Tony	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Riley, Kaye	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Smith, Julie	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Taylor, Shane	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual

Taylor, Steve

☐ In-Person

☐ Virtual

**Youth Committee (X Denotes Attendance)**

<u>Name</u>	<u>Attendance</u>	<u>Name</u>	<u>Attendance</u>
Bannamon, Frank	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual	Felder, Katrena	<input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Virtual
Dixon, Adrienne	<input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Virtual	McConnico, Shannon	<input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Virtual
Gainey, Jennifer	<input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Virtual	Wallace, Leigh	<input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Virtual
Peacock, Kelly	<input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Virtual		

**Staff & Guests (X Denotes Attendance)**

<u>Staff Name</u>	<u>Attendance</u>	<u>Guest Name</u>	<u>Attendance</u>
Bell, Tasha	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual	Brailsford, Janet	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual
Estep, Evi	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual	Glenn, Charmane	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual
Howard, Bonnie	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual	King, Felices	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual
Jones, Amy	<input type="checkbox"/> In-Person <input type="checkbox"/> Virtual	Ramos, Julimar	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual
Lovett, Roberta	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual	Rollins, Ginger	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual
Register, Urie	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual	Wallace, Jaqueline	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual

**Introduction**

This meeting was conducted in a hybrid format, with participants attending both in person at the Southern Georgia Regional Commission Waycross office and virtually via Zoom.

**Call to Order and Welcome**

Chairman Keith Bryant called the meeting to order and welcomed all in attendance.

**Review of Attendance**

Chairman Bryant asked Urie Register, Programs Manager for the review of attendance. Urie stated that a quorum of the WDB was present.

**Recognition of Guests**

Chairman Keith Bryant opened the meeting by recognizing and welcoming guests in attendance. Charmane Glenn, Wiregrass Georgia Technical College introduced the new GED Coordinator, Julimar Ramos.

**Approval of the Minutes of the May 14, 2025 WDB Meeting**

Chairman Bryant referred members to the meeting minutes of May 14, 2025 (copy attached and made a part of these minutes). Chairman Bryant asked if there were any questions or corrections to the minutes. Hearing none, he requested a motion to approve the minutes as presented. Sean Panizzi made a motion to approve with a second from Curtis Griffin. The motion carried.

**PY24 Budget and Expenditures Report**

Roberta referred the members to the handout "PY24 Budget and Expenditure Report" (copy attached and made a part of these minutes). She noted the figures reflect 83% of the program year. Roberta reviewed expenditures by funding stream. At the conclusion of the report, Roberta asked if there were any questions. With no questions, Chairman Bryant called for a motion to approve the report. Sean Panizzi made the motion, seconded by Curtis Griffin. The motion carried.

**PY25 Proposed Budget**

Roberta presented the proposed PY25 budget, referring members to pages 5–7 of the packet (copy attached and made a part of these minutes). Roberta reviewed the proposed budget by funding stream. At the

conclusion of her report, Chairman Bryant opened the floor for questions or discussion. With no questions, Chairman Bryant called for a motion to approve the PY25 budget. Sean Panizzi made a motion to approve with a second from Curtis Griffin. The motion carried.

### **Transfer Approval for DW to Adult**

Roberta requested that the WDB authorize staff to transfer up to 75% of Dislocated Worker funding in to the Adult funding stream for PY25. The current FY25 budget is based upon transferring this amount. Roberta explained that she asks for this authorization each year during the June meeting. Chairman Bryant called for a motion to approve the request. Sean Panizzi made a motion with a second from Curtis Griffin. The motion carried.

### **PY24-PY25 Income Guidelines**

Urie referred members to the revised Income Guidelines (copy attached and made a part of these minutes) on page of the handout. Urie reminded members that the income guidelines are updated annually based upon federal and state guidance. Urie reviewed the Low Income versus Self Sufficiency categories as well as Metro versus Non-Metro areas for the region. At the conclusion of her report, Urie asked if there were any questions. With no questions, Chairman Bryant called for a motion to approve the updated Income Guidelines. Sean Panizzi made a motion with a second from Jonathan Gray. The motion carried.

### **PY24 Monitoring Closeout Report**

Bonnie Howard, Programs Monitor referred members to the PY24 Monitoring Closeout Report (copy attached and made a part of these minutes). She stated that all monitoring had been completed and that there were no outstanding items. Chairman Bryant asked if there were any questions. With no questions, he called for a motion to approve the report. A motion was made by Jonathan Gray with a second from Curtis Griffin. The motion carried.

### **PY25 Monitoring Schedule**

Bonnie referred members to the PY25 Monitoring Schedule (copy attached and made a part of these minutes). She explained that each year she provides a schedule of monitoring activities she expects to perform during the year. Chairman Bryant asked if there were any questions, with no questions he called a motion to approve. Christie Moore made a motion with a second from Jonathan Gray. The motion carried.

### **Executive Committee Annual Election (PY25)**

Chairman Bryant referred everyone to the slate of nominees for election to the Executive Committee (copy attached and made a part of these minutes). He stated that the slate of nominees had been presented at the May meeting for review. Chairman Bryant stated that all members listed were eligible for re-election. Chairman Bryant opened the floor for any additional nominations. With none, he asked for a motion to approve the slate of nominees as listed. A motion to approve the slate as presented was made by Curtis Griffin and seconded by Jonathan Gray. The motion carried.

### **Grants Update**

Chairman Bryant turned the floor over to Roberta to provide a brief update on the current grant activity. Roberta provided an update on the Sector Partnership Grant which would be ending in October of 2025. She stated that the Sector Partnership Grant has been one of the most successful grants and programs in our region. Roberta recognized Amy's dedicated work over the past several years in building the healthcare sector partnership and noted statewide recognition for its impact. Staff will continue seeking funding to sustain this initiative, including applications submitted to the Arthur M. Blank Foundation and the Southern Crescent Regional Commission.

The QUEST Grant, which has supported programming over the past 15 months, is also ending. While funding is tightening, Roberta emphasized the ongoing need for skilled workers and the importance of maintaining support for participants. Fortunately, new Helene Grant funding has been secured to assist in the

upcoming year. Efforts are underway to explore funding opportunities beyond traditional workforce sources. Roberta encouraged board members to share any leads on available funding and noted that healthcare partners have been informed and remain supportive of continuing the initiative in some form.

#### **Workforce Development Board Meeting Schedule PY2025**

Chairman Bryant referred members to the PY25 WDB Meeting Schedule (copy attached and made a part of these minutes). Chairman Bryant stated that this schedule had been presented at the May meeting in order for members to check their schedules for conflicts. Chairman Bryant asked if there were any suggested changes to the schedule. With no changes, Curtis Griffin made a motion with a second from Christie Moore. The motion carried.

#### **Adjourn**

Chairman Bryant thanked everyone for attending the meeting and reminded members and guests of the next meeting taking place on August 20, 2025. The meeting was adjourned at approximately 11:30 AM.

Respectfully Submitted,

*Urie Register*

Workforce Development Board Staff  
Southern Georgia Regional Commission